



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

TO: Mayor and Town Council
FROM: Daniel E. Taber, Town Manager
DATE: November 1, 2013
RE: Town Manager's Report – October 2013

During the month of October, transportation-related issues and filling vacant positions within Town government consumed a considerable amount of my time. In addition staff and I have continued working on several on-going projects that required a collaborative effort of several staff members.

Ginn Park Project

Staff and I met with representatives from the Kiwanis Club to discuss possible assistance they may be able to provide relative to purchasing and installing additional playground equipment at the park. Efforts will be made to have Kiwanis Club representatives present at a future Parks and Recreation Commission meeting to discuss this issue in greater detail.

Additional work has been completed at the park dealing with drainage issues at the northern end of the trail that extends through the park. The border along both sides of the trail has been stabilized and additional crushed stone compacted in areas that had been washed out in a series of recent heavy downpours.

We have also contracted for a survey of Ginn Park including exact location plotting for all of the improvements that have been made to date. This is an essential part of the process that will allow us to continue planning for future expansion of the park facilities.

Potomac Landfill

Council has been provided information concerning a recent Notice of Violation at the landfill dealing with the allegation that the debris piles are not properly covered at the conclusion of daily activities in the manner required by DEQ. That issue is being handled between Potomac Landfill and DEQ.

Job Vacancies

The Public Works Administrative Coordinator position has been filled and the individual selected has been introduced to Council and the public at a recent Town Council Work Session. In addition, contract negotiations with Council's choice for Town Attorney have been completed and it is anticipated that the new Town Attorney will begin work the first week of November.

Potomac Shores Development

Communications continue between Potomac Shores and the Town concerning the proposed intersection at Route 1 and Route 234. They have not submitted any additional plans to PWC and they have acknowledged that they will have to get approvals for portions of the project that lie within the boundaries of the Town before construction can begin. It is anticipated that it will still be years before actual construction of the intersection will occur and Potomac Shores will provide copies of all documents and submissions regarding the proposed intersection to the Town in a timely manner as the project proceeds.

Grants

Public Works - By letter from the Virginia Department of Environmental Quality, we were informed that a 2014 Citizen Monitoring Grant award of **\$3,000** has been approved for the Town of Dumfries. The Citizen Monitoring Grant supports bacteria monitoring of Quantico Creek performed by citizen volunteers.

In addition, by telephone call from Congressman Connolly's office we were informed that the Town of Dumfries has been awarded **\$330,750** from the U.S. Department of the Interior's Hurricane Sandy Mitigation Fund. The grant is to perform work at the culvert where Possum Point Road crosses Dewey's Creek. Specific details of the project will be developed over time.

Community Services – DCJS funding for the continuation of the Dumfries Cares Program has been approved through December 31, 2014. Cydney Neville put a considerable amount of time and effort into securing the grant continuation.

Virginia Municipal League (VML) Annual Conference

On October 13 – 15, 2013, I attended the annual VML conference in Arlington, Virginia along with several Town Council members. The general and breakout sessions were very informative and the conference provided an opportunity for networking at several different levels.

Leadership Prince William

On October 17, 2013, I represented the Town as a participant in a panel discussion for individuals enrolled in the current session of Leadership Prince William. This organization selects community, government, and business leaders to participate in a program designed to give them a better understanding of the challenges faced by governments in Prince William County. Deputy County Executive Susan Roltsch represented PWC, I represented the Towns within PWC, and City Manager Larry Hughes represented the City of Manassas.

Transportation Funding

On October 23, 2013, Richard West and I attended a meeting in Vienna with the Towns in Northern Virginia that are eligible for transportation funding as a result of the most recent state transportation bill. The discussion centered on what would be best for the Towns concerning the distribution of funding and approval of projects. No final decisions have been made regarding these issues.

Meeting with Prince William County – Supervisor Caddigan

Town Council and selected Town Staff met with PWC Supervisor Maureen Caddigan and PWC Staff on October 29, 2013 at Williams Ordinary to discuss several issues of mutual concern. The meeting lasted about an hour and a half and was very informative.

McDonald's/Wilson Street Stormwater Issue

For the past month, the Town has been dealing with a stormwater management issue that came to light after several days of heavy rain early in the month. The storm drain from the McDonald's parking lot failed and a significant amount of runoff from the parking lot was bypassing the failed drain and a heavy stream of water was rushing directly onto Wilson Street. That was causing significant erosion as the water continued into another established drain near the Western end of Wilson Street. Not only was the original drain blocked, but a large section of pipe was completely plugged and the problem originated with an improperly installed box and pipe that was put in many years ago. Significant replacement work was required and I am pleased to advise you that the work has been completed and the stormwater system is now working properly.

Other Various Town Manager Activities for October

- Daily Administrative Responsibilities
- Staff Meetings
- Transportation Related Meetings
- Meeting with Mr. Singh Regarding Future Development Projects
- Meeting with VDOT on Transportation Issues
- Regular Council Meeting and Work Session
- Town Attorney Selection Process
- Individual Meetings with Staff on a wide variety of topics
- Meeting with Brother's Keepers
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Various Committee Meetings
- Personnel Related Meetings
- Weekly Drive-Through of the Town

Should you have any questions or concerns, please contact me.